

# CAST PACKET

Congratulations! You have been cast in Northern Plains Dance's 2026 production of *The Nutcracker*. This packet contains information on fees, volunteering, costume, hair and makeup requirements, important dates, casting agreement, information on how to read a rehearsal schedule, and a map of the Belle Mehus. The answers to most of your production related questions can be found in this packet

## FEES

To confirm your participation in this production, the casting agreement(s) and fees outlined below must be received by Thursday, September 17 at 5:00 PM.

- Each cast member is required to pay a \$85 Production Fee that covers the cost of costuming the cast member as well as the overhead costs of the production. The Production Fee is non-refundable. (if there are multiple cast members in your family, you may combine these onto one check)
  - First role fee \$85
  - Second role fee (same cast member) additional \$15 (\$100 total)
  - Third+ role fee (same cast member) additional \$10 (\$110 total)
  - In 2026, those cast as Cherubs, Cupid, Mice, and Flower Fairies will pay a Production Fee of \$50 and start rehearsal on October 10.
  - Late Casting Agreements will be accepted through Friday, September 18 at 5:00PM with an additional \$65 late fee. After that time, no more Agreements will be accepted.
- Each family is required to complete Volunteer Hours over the course of the production period. Families who wish to earn back their Volunteer Deposits may either make a Volunteer Deposit by check **NO LATER THAN Thursday, September 17 at 5:00 PM** (there must be a separate check for each child/cast member in your family) or may choose to have their card on file run at the end of the production plus fees (this option is only available to current NPD students). NPD will hold Volunteer Deposit checks until the conclusion of the production to guarantee that each family participates in volunteer activities and cast members' costumes are well maintained. Families who want to opt-out of helping with production needs through Volunteer Hours may buy-out in the Casting Agreement. The Volunteer Deposit is structured as follows:
  - First cast member \$75 (a minimum of 3 volunteer hours)
  - Second cast member in the same family \$50 (a minimum of 2 volunteer hours)
  - Third cast member in the same family \$25 (a minimum of 1 volunteer hour)
- Volunteer hours must be completed in the reverse order from listed above (lowest number of hours will be earned first) to receive your Volunteer Deposit(s) back.
- If a family does not participate in and/or properly report volunteer activities, or a costume is mistreated, NPD will not return the Volunteer Deposit at the conclusion of the performances.
- If a family does participate in volunteer activities, reports them correctly and costumes are well maintained, NPD will return the deposit(s) at the conclusion of the performances.
- If a cast member is removed from the production for any reason other than severe illness with doctor's note or extreme circumstances, the Volunteer Deposit and Production Fee will be forfeited.
- Dancers receiving advanced roles who are not members of the Student Company will be required to pay \$324 for required warm-up classes that are prior to rehearsals and during Production Week.



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## REQUIRED ITEMS, PERFORMANCE ADD-ONS, AND HOW TO ORDER

Order forms for all the items listed below are available online at <http://www.northernplainsdance.org/nutcrackercast>. All order due dates are listed in Important Dates. Orders made past the due date but will be subject to a late fee.

|                                               |                                                       |                             |
|-----------------------------------------------|-------------------------------------------------------|-----------------------------|
| Dancewear                                     | Required item that <u>must</u> be ordered through NPD | See page 8 for details      |
| Cast T-shirts                                 | Optional add-on                                       | See online form for details |
| Hair Kit                                      | Required item that <u>can</u> be ordered through NPD  | See page 7 for details      |
| Make up Kit                                   | Required item that <u>can</u> be ordered through NPD  | See page 6 for details      |
| Theater Bag with cast member's name           | Required item that <u>can</u> be ordered through NPD  | See page 7 for details      |
| 1-quart Ziploc with cast member's name & role | Required item that <u>can</u> be ordered through NPD  | See page 7 for details      |
| 6-quart clear bin with cast member's name     | Required item that <u>can</u> be ordered through NPD  | See page 7 for details      |
| Cast Party tickets                            | Optional add-on                                       | See online form for details |
| Performance Video                             | Optional add-on                                       | See online form for details |
| Cast photos                                   | Optional add-on                                       | See online form for details |
| Merde Gifts                                   | Optional add-on                                       | See online form for details |

## VOLUNTEERING

Along with the rehearsal schedule, NPD will post weekly volunteer opportunities at [northernplainsdance.org/volunteer](http://northernplainsdance.org/volunteer). Please follow the instructions there to access your Volunteer Portal. Volunteer jobs are varied and typically require no prior experience.

- Common tasks may include painting props and sets, steaming or ironing costumes, embellishing or altering costumes, hanging posters, or assisting with costume fittings.
- Credit will be awarded based on the time listed in the original job posting. For example, a 45-minute ironing shift will count as 45 minutes of volunteer time, even if the task takes longer to complete. We are grateful for any extra effort, but only the posted time will be credited.
- Volunteer opportunities are removed each Friday at 5:00pm. After completing an assignment, you must return to your Volunteer Portal and submit your hours using the "Volunteer Hours" tab. You may also use this portal to track which hours have been approved.
- If you fail to show up for a scheduled volunteer activity—or cancel with less than 24 hours' notice—you will automatically forfeit your entire Volunteer Deposit. Likewise, if you do not record your hours by **Monday, December 14**, you will not receive credit, and your deposit will be retained.
- Volunteer hours are required for all cast families. No additional compensation of any kind will be provided for volunteer work beyond the required hours.

## EXCUSED VERSUS UNEXCUSED ABSENCES

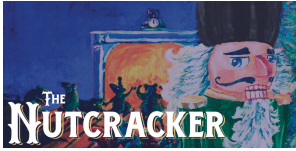
Excused absences are those listed on your audition form. Any absence other than those listed on the audition form will be unexcused and will result in dismissal from the production and forfeit of all fees.

## MANDATORY DATES AND COSTUME FITTINGS

Mandatory rehearsals, listed on the audition form and in the important dates below, must be attended by ALL cast members. The cast meeting must be attended by ALL cast members and a parent/guardian. Costume fittings listed in this packet are scheduled according to dates listed on the audition form to ensure that all members of the group are in attendance. Costume fitting dates are mandatory. Failure to attend any mandatory dates, including cast meeting, rehearsals and costume fittings, will result in immediate dismissal from the production and forfeit of all fees.

## UNDERSTUDIES

An understudy is a person who learns another's role to be able to act as a replacement at short notice. The understudy is required to attend all scheduled rehearsals and know the parts in which they are cast. **Understudies are not to attend the costume fitting for the role that they are understudying.**



## CAST PACKET

### BISMARCK PUBLIC SCHOOLS SIPS PROGRAM

The Nutcracker is presented annually to 2<sup>nd</sup> grade students enrolled in Bismarck Public School through the Student Instructional Program (SIPS – a little taste of the arts) which allows attendees to experience a range of fine arts activities available in the community. This program is held on Friday, December 11 during the school day. Performers (listed in the Performance Schedule on page 5) will not attend school that day. Students attending BPS will receive an excused absence.

### MY FIRST NUTCRACKER PERFORMANCE

Select roles will be asked to participate in My First Nutcracker, an abbreviated public performance for young audience members on Sunday, December 13. A full list of those participating can be found on page 5 under Performance Schedule.

### COMPLIMENTARY CAST TICKETS

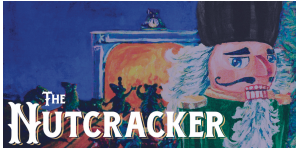
Each cast member receives two (2) complimentary Level D tickets to the performance of their choice. If a cast member wishes to upgrade their complimentary tickets to a different price level, the cast member is required to pay the price difference. The casting agreement, production fee, and volunteer deposit are required to receive complimentary tickets. Complimentary cast tickets are available in person at NPD starting **Monday, September 21** during regular office hours only. Office hours will be listed in red on the rehearsal schedule if a staff member is available during Saturday rehearsals.

### CAST PARTY

All cast members and their families (even Grandma and Grandpa who are in town just to see the performance) are invited to celebrate the close of this year's performances of *The Nutcracker* on **Sunday, December 13**. Following the performance, join NPD for dinner, drinks, dessert, and even more dancing. Tickets are available online on the photo/performance video order form due **Saturday, November 7**. Everyone attending the cast party must have a ticket. Dancers under 12 are required to have an adult in attendance.

### REHEARSAL TIME VERSUS CALL TIME

Up until Studio Dress Rehearsal, all the times listed on the weekly schedules are known as "rehearsal times". Dancers are expected to be in the building, dressed, ready to dance, and waiting in the lobby prior to the start time listed on the schedule. It is the parent's responsibility to supervise their dancers in the common areas. Starting on **Saturday, November 21**, you will notice the addition of "call times" on the schedule. This is the specific time that dancers are expected to arrive at the designated location. Once 'call times' appear, there is time built into the schedule for NPD's staff and volunteers to help dancers get into costume. It is important to recognize this distinction as once "call times" appear on the schedule, NPD will provide supervision.



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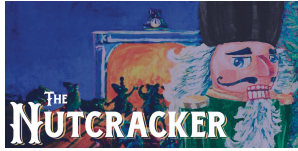
## SECURITY PROCEDURES

### NPD Studios

- Cast members must wait quietly in the lobby until their scheduled rehearsal begins. Once in rehearsal, they must remain in their assigned room until released by staff.
- Late Clause: Parents/guardians arriving after the scheduled pick-up time will be charged \$1 per minute late. This fee must be paid in full before the dancer may attend their next rehearsal.

### Belle Mehus Theater

- A backstage tour for new cast members and parents will be provided during production week.
- All cast members must sign in and out for every rehearsal and performance. This system ensures accurate tracking of who is in the building.
- Parents may not enter dressing rooms. Any items for dancers must be delivered through Door Security or Dressing Room Attendants.
- NPD staff will maintain a list of parent cell phone numbers to use in case contact is needed.
- At the end of rehearsals and performances where dancers remain in dressing rooms, all cast members must sign out at their assigned pick-up area.
- No parents, family members, or guests are permitted in dressing rooms or dressing room hallways.
- For non-costume theater rehearsals (e.g., spacing), no Door Security or Dressing Room Attendants will be present. Parents and cast members should wait in the lower atrium until called. Parents are not permitted to watch rehearsals. All must exit through the front atrium doors.
- During dress rehearsals and performances, Door Security and Dressing Room Attendants will be present. Cast members must remain backstage at all times. Parents are not permitted to watch rehearsals and must have a ticket to attend performances.
- For all rehearsals at the Belle, including dress rehearsals, the front theater doors will remain locked unless otherwise noted. Entry is only through the backstage Performers' Door. Only one parent/chaperone per family is permitted inside.
- Late Clause: Parents/guardians arriving late for pick-up will be charged \$1 per minute.
- Early Clause: Parents/guardians dropping off dancers before the scheduled start time will be charged \$1 per minute. All fees must be paid in full before the dancer may attend their next rehearsal.
- All cast members must check out at the assigned location
  - **Monday, December 7** - All cast members will check themselves out at the front atrium doors.
  - **Tuesday, December 8** - All cast members will check themselves out at the front atrium doors.
  - **Wednesday, December 9**
    - Check out by a parent in the upper atrium: Bees, Cherubs, Cupid, Flower Fairies, Fritz, Mice, Pages, Party Boys, Polichinelles, Rosebuds, Arabian Attendants, Snowflakes
    - Check out by a parent in the lower atrium: Arabian Ensemble, Bear, Chinese Ensemble, Chinese Dragon, Minstrels, Matadors, Party Girls, Clara's Friends, All Rats, Sheep, All Soldiers
    - Check out at the Performers' Entrance: Clara, Party Parents, Maid, Butler, Harlequin, Columbine, Rat Queen, Snow Corps, Reindeer, Divertissement, Flower Corps & Finale, Angels
  - **Thursday, December 10**
    - Check out by a parent in the upper atrium: Bees, Cherubs, Cupid, Flower Fairies, Fritz, Mice, Pages, Party Boys, Polichinelles, Rosebuds, Arabian Attendants, Snowflakes
    - Check out by a parent in the lower atrium: Arabian Ensemble, Bear, Chinese Ensemble, Chinese Dragon, Minstrels, Matadors, Party Girls, Clara's Friends, All Rats, Sheep, All Soldiers
    - Check out at Performers' Entrance: Clara, Party Parents, Maid, Butler, Harlequin, Columbine, Rat Queen, Snow Corps, Reindeer, Divertissement, Flower Corps & Finale, Angels
  - **Friday, December 11 - Student Matinee**
    - All cast members will check themselves out at the Performers' Entrance
  - **Friday, December 11 - Performance**
    - Check out by a parent in the upper atrium: Bees, Cherubs, Cupid, Flower Fairies, Fritz, Mice, Pages, Party Boys, Polichinelles, Rosebuds, Arabian Attendants, Snowflakes
    - Check out by a parent in the lower atrium: Arabian Ensemble, Bear, Chinese Ensemble, Chinese Dragon, Minstrels, Matadors, Party Girls, Clara's Friends, All Rats, Sheep, All Soldiers
    - Check out at Stage Right Box Seats: Clara, Party Parents, Maid, Butler, Harlequin, Columbine, Rat Queen, Snow Corps, Reindeer, Divertissement, Flower Corps & Finale, Angels
  - **Saturday, December 12 & Sunday, December 13**
    - Check out by a parent in the upper atrium: Bees, Cherubs, Cupid, Flower Fairies, Fritz, Mice, Pages, Party Boys, Polichinelles, Rosebuds, Arabian Attendants, Snowflakes
    - Check out by a parent in the lower atrium: Arabian Ensemble, Bear, Chinese Ensemble, Chinese Dragon, Minstrels, Matadors, Party Girls, Clara's Friends, All Rats, Sheep, All Soldiers
    - Check out at the Stage Right Box Seats: Clara, Party Parents, Maid, Butler, Harlequin, Columbine, Rat Queen, Snow Corps, Reindeer, Divertissement, Flower Corps & Finale, Angels



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## IMPORTANT DATES

| DATE                   | ACTIVITY                                                                             | TIME                   |
|------------------------|--------------------------------------------------------------------------------------|------------------------|
| Thursday, September 17 | All Cast Paperwork and Fees due                                                      | By 5:30                |
| Thursday, September 17 | <b>Mandatory</b> Snow Corps, Icicles, Snow Queen Costume Fitting                     | see schedule for times |
| Thursday, September 17 | <b>Mandatory</b> Sheep Costume Fitting                                               | see schedule for times |
| Saturday, September 19 | <b>Mandatory</b> Clara & Party Girl Costume Fitting                                  | see schedule for times |
| Saturday, September 19 | <b>Mandatory</b> Arabian Ensemble                                                    | see schedule for times |
| Monday, September 21   | <b>Cast Comp tickets available in the office</b>                                     | see schedule for times |
| Thursday, September 24 | <b>Mandatory</b> Angels Costume Fitting                                              | see schedule for times |
| Thursday, September 24 | <b>Mandatory</b> Reindeer Costume Fitting                                            | see schedule for times |
| Thursday, September 24 | <b>Mandatory</b> Flower Corps, Soloists, Dew Drop Costume Fitting                    | see schedule for times |
| Saturday, September 26 | <b>Mandatory</b> Rosebuds Costume Fitting                                            | see schedule for times |
| Saturday, September 26 | <b>Mandatory</b> Chinese Ensemble Costume Fitting                                    | see schedule for times |
| Saturday, September 26 | <b>Mandatory</b> Soldier & Bear Costume Fitting                                      | see schedule for times |
| Sunday, September 27   | <b>Advanced Role Choreography Day</b> (Flower Corps & Soloists, Trepak, Chinese Tea) | see schedule for times |
| Thursday, October 1    | <b>Mandatory</b> Snow Corps Costume Re-Fit                                           | see schedule for times |
| Thursday, October 1    | <b>Mandatory</b> Bees Costume Fitting                                                | see schedule for times |
| Thursday, October 1    | <b>Mandatory</b> Rat & Baby Rat Costume Fitting                                      | see schedule for times |
| Saturday, October 3    | <b>Mandatory</b> Arabian Attendant Costume Fitting                                   | see schedule for times |
| Saturday, October 3    | <b>Mandatory</b> Party Moms Costume Fitting                                          | see schedule for times |
| Saturday, October 3    | <b>Mandatory</b> Matador Costume Fitting                                             | see schedule for times |
| Thursday, October 8    | <b>Mandatory</b> Clara's Friends Costume Fitting                                     | see schedule for times |
| Thursday, October 8    | <b>Mandatory</b> Flower Corps, Soloists, Dew Drop Costume Re-Fit                     | see schedule for times |
| Thursday, October 8    | <b>Mandatory</b> Russian Trepak & Chinese Tea Costume Fitting                        | see schedule for times |
| Saturday, October 10   | <b>Mandatory</b> Cherubs & Cupid Costume Fitting                                     | see schedule for times |
| Saturday, October 17   | <b>Mandatory</b> Snowflakes Costume Fitting                                          | see schedule for times |
| Saturday, October 10   | <b>Dancewear &amp; Cast T-shirt Order Due</b>                                        | By 6:00                |
| Saturday, October 10   | <b>Cast Members with a \$50 Production Fee will start rehearsal</b>                  |                        |
| Saturday, October 17   | <b>Mandatory</b> Page Costume Fitting                                                | see schedule for times |
| Saturday, October 24   | <b>Mandatory</b> Party Boy & Fritz Costume Fitting                                   | see schedule for times |
| Thursday, October 29   | <b>Mandatory</b> Flower Finale Costume Fitting                                       | see schedule for times |
| Saturday, October 31   | <b>Mandatory</b> Mice Costume Fitting                                                | see schedule for times |
| Saturday, October 31   | <b>Mandatory</b> Flower Fairy Costume Fitting                                        | see schedule for times |
| Saturday, October 31   | <b>Mandatory</b> Minstrels Costume Fitting                                           | see schedule for times |
| Saturday, November 7   | Makeup and hair lesson <i>*Must have hair/makeup kits with you</i>                   | see schedule for times |
| Saturday, November 7   | <b>Mandatory Cast Meeting &amp; Mandatory Rehearsal</b>                              | see schedule for times |
| Saturday, November 7   | <b>Performance Video &amp; Photo orders due</b>                                      | By 6:00                |
| Saturday, November 7   | <b>Cast Party Reservations Due</b>                                                   | By 6:00                |
| Saturday, November 10  | <b>Mandatory</b> Polichinelles Costume Fitting                                       | see schedule for times |
| Saturday, November 21  | <b>Studio Dress Rehearsal</b>                                                        | see schedule for times |
| Saturday, November 21  | Cast Pictures                                                                        | see schedule for times |
| Thursday, November 26  | Thanksgiving – NO REHEARSAL                                                          | see schedule for times |
| Saturday, November 28  | Thanksgiving – NO REHEARSAL                                                          | see schedule for times |
| Saturday, December 5   | <b>Mandatory Full Run-through Rehearsal</b>                                          | see schedule for times |
| Sunday, December 6     | Move-in to the Belle Mehus Auditorium                                                | see schedule for times |
| December 7-13          | <b>Production Week – No absences allowed</b>                                         | see schedule for times |
| Friday, December 11    | Bismarck Public Schools SIPS (see Performance Schedule for cast list)                | see schedule for times |
| Monday, December 14    | Volunteer Hours Due                                                                  |                        |



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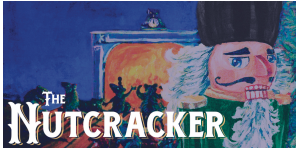
## PERFORMANCE SCHEDULE

*\*Additional performances/outreach opportunities may arise, please see posted weekly schedule*

|                                                            |                       |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------|-----------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bismarck Public Schools SIPS                               | Friday, December 11   | 10:00am & 1:00pm | Clara, Snow Corps, Icicles, Snow Queen, Chinese Tea, Russian, Mirliton, Sheep, Flower Corps & Soloists, Dew Drop Fairy, Polichinelles                                                                                                                                                                                                                                                                                                                                          |
| Public Performance #1                                      | Friday, December 11   | 7:00pm           | CAST A                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Public Performance #2                                      | Saturday, December 12 | 2:00pm           | CAST A                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Public Performance #3                                      | Saturday, December 12 | 7:00pm           | CAST B                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Public Performance #4<br>[MY FIRST NUTCRACKER PERFORMANCE] | Sunday, December 13   | 12:30PM          | Clara, Fritz, Party Girls, Clara's Friends, Party Boys, Grandmother, Grandfather, Party Parents, Maid, Butler, Drosselmeyer, Harlequin, Columbine, Rats, Rat Queen, Baby Rat, Nutcracker, Soliders, Bear, Snow Corps, Icicles, Snow Queen, Reindeer, Angels, Rosebuds, Spanish, Matador, Chinese Tea, Chinese Ensemble, Russian, Mirliton, Sheep, Mother Ginger, Polichinelles, Arabian Coffee, Flower Corps, Dew Drop Fairy, Flower Soloists, Flower Finale, Sugar Plum Fairy |
| Public Performance #5                                      | Sunday, December 13   | 4:00pm           | CAST B                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## SCENE BY SCENE BREAKDOWN

| Act 1        |                                       |                                                                                                                                                                                                                                                                                                                                                          |
|--------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Scene 1      | Party Scene                           | Party Parents, Maid, Butler, Clara, Fritz, Party Girls, Clara's Friends, Party Boys, Dolls, Drosselmeyer                                                                                                                                                                                                                                                 |
| Scene 2      | Battle Scene                          | Soldiers, Bear, Mice, Rats, Baby Rat, Rat Queen, Nutcracker, Clara, Drosselmeyer                                                                                                                                                                                                                                                                         |
| Scene 3      | Snow Scene                            | Snow Corps, Snowflakes, Icicles, Clara, Drosselmeyer, Snow Queen, Reindeer, Nutcracker                                                                                                                                                                                                                                                                   |
| Act 2        |                                       |                                                                                                                                                                                                                                                                                                                                                          |
| Scene 1      | Opening of Act II                     | Angels, Cherubs, Cupid, Drosselmeyer, Nutcracker, Clara                                                                                                                                                                                                                                                                                                  |
| Scene 2      | Entrance to the Kingdom of the Sweets | Sugar Plum, Clara, Rosebuds, Pages, Minstrels, Spanish, Chinese Tea, Lead Arabian Coffee, Russian, Mirliton, Dew Drop, Cavalier                                                                                                                                                                                                                          |
| Scene 3      | Divertissement                        | Spanish, Matadors, Chinese Tea, Chinese Ensemble, Chinese Dragon, Arabian Coffee, Arabian Attendants, Arabian Ensemble, Russian, Mirliton, Sheep, Polichinelles, Pages, Minstrels, Clara                                                                                                                                                                 |
| Scene 4      | Waltz of the Flowers                  | Dew Drop Fairy, Flower Corps, Flower Soloists, Bees, Flower Fairies, Clara                                                                                                                                                                                                                                                                               |
| Scene 5      | Finale                                | Spanish, Chinese Tea, Arabian Coffee, Russian, Mirliton, Sheep, Polichinelles, Flower Finale, Sugar Plum, Clara, Nutcracker                                                                                                                                                                                                                              |
| MATINEE BOWS |                                       | Entire Cast                                                                                                                                                                                                                                                                                                                                              |
| EVENING BOWS |                                       | Clara, Fritz, Party Girls, Party Boys, Clara's Friends, Soldiers, All Rats, Rat Queen, Bear, Snow Queen, Angels, Spanish, Matadors, Chinese Tea, Chinese Dragon, Arabian Coffee, Arabian Attendants, Arabian Ensemble, Russian, Mirliton, Sheep, Polichinelles, Flower Corps & Flower Finale, Dew Drop Fairy, Nutcracker, Sugar Plum Fairy, Drosselmeyer |



# CAST PACKET

## APPEARANCE

- Cast members must wear the required performance undergarments and shoes when in costume. Anyone without the correct items—including standard undergarments—will not be permitted on stage.
- All performance undergarments and shoes must be in good condition (no holes in tights, shoes clean, properly sewn, and with intact drawstrings) and must be purchased through NPD.
- Jewelry is not permitted on stage unless specifically provided by NPD.
- Nail polish is not allowed.
- Eyeglasses are not permitted during Studio Dress Rehearsal or on stage. Dancers who need corrective lenses are encouraged to rehearse without glasses well in advance to adjust to dancing without them.
- Underwear may not be worn under tights and leotards. While this applies to all rehearsals, it will be strictly enforced during Studio Dress Rehearsal and performances.
- Hair must remain a natural color for all in-costume rehearsals and performances, including Studio Dress and Theater Dress.
- Dancers are expected to maintain the same outward appearance they had at the audition. No drastic changes (such as cutting or coloring hair) are permitted. Female dancers with chin-length hair or shorter are asked not to cut or trim their hair until after the production. Any changes to appearance must be approved by the Director.
- Cast members must arrive at Studio Dress Rehearsal, all in-costume rehearsals, and performances with correct hair, makeup, and undergarments. If a staff member or volunteer is required to prepare a dancer due to missing or incorrect items, a **\$65 fee** will be assessed. This fee must be paid in full before the dancer may participate in the next rehearsal or performance.

## MAKEUP

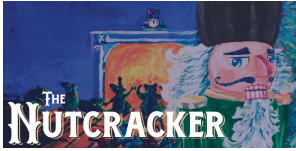
Each cast member is required to have their own makeup kit that contains the following items. These can be purchased through NPD via the Dancewear order form found at [www.northernplainsdance.org/nutcrackercast](http://www.northernplainsdance.org/nutcrackercast) (NPD makeup kits do not include foundation/base or black mascara). If you wish to purchase your own items, all makeup should be matte. Makeup with shimmer does not show up under stage lights. There is no body or hair glitter permitted on stage.



| Makeup Kits                          | Pointe Role Makeup Kits              |
|--------------------------------------|--------------------------------------|
| Foundation/Base*                     | Foundation/Base*                     |
| 1 shade darker than actual skin tone | 1 shade darker than actual skin tone |
| Loose Translucent Powder             | Loose Translucent Powder             |
| Pink Blush                           | Pink Blush                           |
| Red Lipstick                         | Red Lipstick                         |
| Brown Eyeshadow                      | Brown Eyeshadow                      |
| Light Taupe Eyeshadow                | Black Mascara*                       |
| Black Mascara*                       | White Eyeshadow & White Eye Pencil   |
|                                      | Black Eye Pencil                     |
|                                      | Fake Eyelashes & Eyelash Glue        |
|                                      | Pencil Sharpener                     |

*\*not included in NPD Makeup kits*

***\*All items must be purchased and brought to the Hair and Makeup Lesson Saturday, November 7.***



# CAST PACKET

## HAIR

Each cast member is required have their own hair kit that contains the following items. These can be purchased through NPD via the Dancewear order form at [www.northernplainsdance.org/nutcrackercast](http://www.northernplainsdance.org/nutcrackercast). Hair style requirements for each role are listed below. No additional decorations are permitted.



### **Female Hair Kits**

Soft Bristled Brush  
 Hair Spray  
 Hair Gel  
 Hair Elastic the matches hair color  
 Hair Net the matches hair color  
*(if required to have a bun)*  
 Bobby Pins  
*\*All items must be purchased and brought to the Hair and Makeup Lesson on Saturday, November 7*

### **Male Hair Kits**

Soft Bristled Brush  
 Hair Spray

## BAGS

Each cast member is required to provide:

1. A **1-quart Ziploc bag** containing their red performance lipstick and, if female, 20-25 bobby pins. This bag will be turned in at the front desk at check in for Studio Dress Rehearsal and will remain in NPD's possession for the run of performances. Each cast member must have their own bag, their own lipstick, and their own bobby pins. Due to different dressing areas, siblings are not able to share.
2. A **6-quart bin** clearly marked with their name to keep their items organized at the theater. The bin will be turned in at check in for Studio Dress Rehearsal and will remain in NPD's possession for the run of performances. Siblings may not share.
3. A **theater bag** that zips or buckles shut. When your child arrives at the theater, they will put their street clothes in this bag and immediately put on their ballet shoes. When they change out of costume, their ballet shoes will go back into the bag.

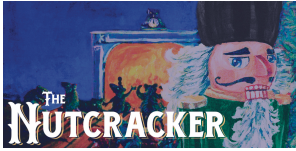


# CAST PACKET

| ROLE<br><i>*Items that must be purchased through NPD</i>     | UNDERGARMENTS                    | LEGS              | SHOES                                | Provided by NPD                  | HAIR STYLE                                         | SPECIAL INSTRUCTIONS |
|--------------------------------------------------------------|----------------------------------|-------------------|--------------------------------------|----------------------------------|----------------------------------------------------|----------------------|
| Angels                                                       | Skin-tone leotard*, pink trunks* | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Arabian Coffee Ensemble, Female Arabian Coffee Attendants    | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | High Bun with Hairnet                              | attend hair workshop |
| Cherubs                                                      | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | Half up                                            | attend hair workshop |
| Chinese Ensemble, Chinese Dragon                             | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | High Bun with Hairnet                              | attend hair workshop |
| Chinese Tea, Arabian Coffee                                  | Skin-tone leotard*               | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Clara, Party Girls                                           | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | Half up, curled in ringlets or approved hair piece | attend hair workshop |
| Clara's Friends                                              | Skin-tone leotard*               | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | Half up, curled in ringlets or approved hair piece | attend hair workshop |
| Columbine                                                    | Skin-tone leotard*, pink trunks* | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | High Bun with Hairnet                              | attend hair workshop |
| Cupid                                                        | Dance belt*                      | n/a               | n/a                                  | n/a                              | Trimmed and combed                                 |                      |
| Flower Corps, Flower Soloists, Dew Drop Fairy, Flower Finale | Skin-tone leotard*, pink trunks* | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Flower Fairies                                               | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | Half up                                            | attend hair workshop |
| Fritz, Party Boys, Pages                                     | Dance belt*                      |                   | Black ballet shoes w/ white elastic* | White Tights                     | Trimmed and combed                                 |                      |
| Harlequin                                                    | Skin-tone leotard*               | n/a               | n/a                                  | White ballet shoes, White Tights | Low Bun with Hairnet                               | attend hair workshop |
| Male Mice, Male Polichinelle                                 | Dance belt*                      |                   |                                      | White ballet shoes, White Tights | Trimmed and combed                                 |                      |
| Male Arabian Coffee Attendants                               | Dance belt*                      |                   | n/a                                  |                                  | Trimmed and combed                                 |                      |
| Mice, Bear                                                   | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | High Bun with Hairnet                              | attend hair workshop |
| Party Mothers, Maid                                          | Skin-tone undergarments          |                   | Black Character Shoes                | Jewelry                          | Period Specific                                    | See Hollis           |
| Party Fathers                                                | Subtle colors                    | Black Dress Socks | Black Jazz Shoes                     |                                  | Trimmed and combed                                 |                      |
| Female Polichinelles, Minstrels                              | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | Low Bun with Hairnet                               | attend hair workshop |
| Rats, Baby Rat                                               | Skin-tone leotard*               | Pink Tights*      | n/a                                  |                                  | Low Bun with Hairnet                               | attend hair workshop |
| Rat Queen                                                    | Skin-tone leotard*               | n/a               | Pink Pointe Shoes (painted)*         |                                  | Low Bun with Hairnet                               | attend hair workshop |
| Reindeer                                                     | Skin-tone leotard*, pink trunks* | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Rosebuds, Bees                                               | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | High Bun with Hairnet                              | attend hair workshop |
| Russian Trepak                                               | Skin-tone leotard*, Pink Trunks* | Pink Tights*      | Pink Pointe Shoes Pancaked*          |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Snowflakes                                                   | Skin-tone leotard*               | Pink Tights*      | Pink Ballet Shoes*                   |                                  | High Bun with Hairnet                              | attend hair workshop |
| Snow Corps                                                   | Skin-tone leotard*, pink trunks* | Pink Tights*      | Pink Ballet Shoes*                   |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Soldiers, Matador                                            | Skin-tone leotard*               | Pink Tights*      | n/a                                  | Black Ballet Shoes               | Low Bun with Hairnet                               | attend hair workshop |
| Spanish, Mirliton, Icicles                                   | Skin-tone leotard*, Pink Trunks* | Pink Tights*      | Pink Pointe Shoes*                   |                                  | High Bun with Hairnet                              | Rhinestone Earrings* |
| Sheep                                                        | Skin-tone leotard*               | Black Tights*     | n/a                                  | Black Ballet Shoes               | Low Bun with Hairnet                               | attend hair workshop |

*\*Items that must be purchased through NPD.*

**\*\*canvas shoes to be dyed must be turned in at mandatory costume fitting**



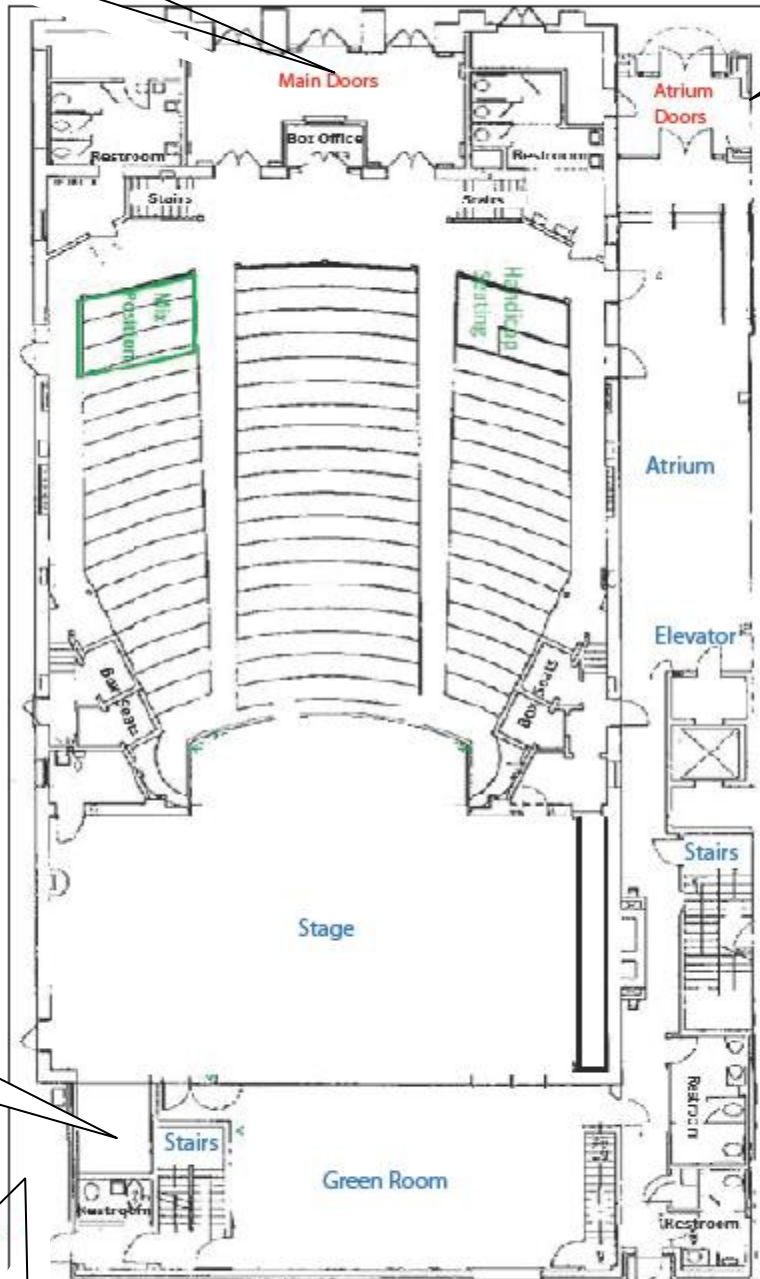
## CAST PACKET

The ornate doors closest to the corner of Broadway will remain locked during rehearsals. On performance days this is how you can get to the box office.

The all-glass doors on 6th is where you will always exit the building.

Broadway Avenue

6th Street

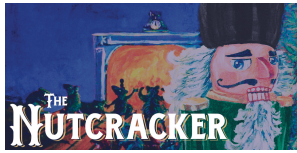


The lobbies at the Belle are on the side of the theater. The Upper Atrium is directly above and has access to the balcony seating.

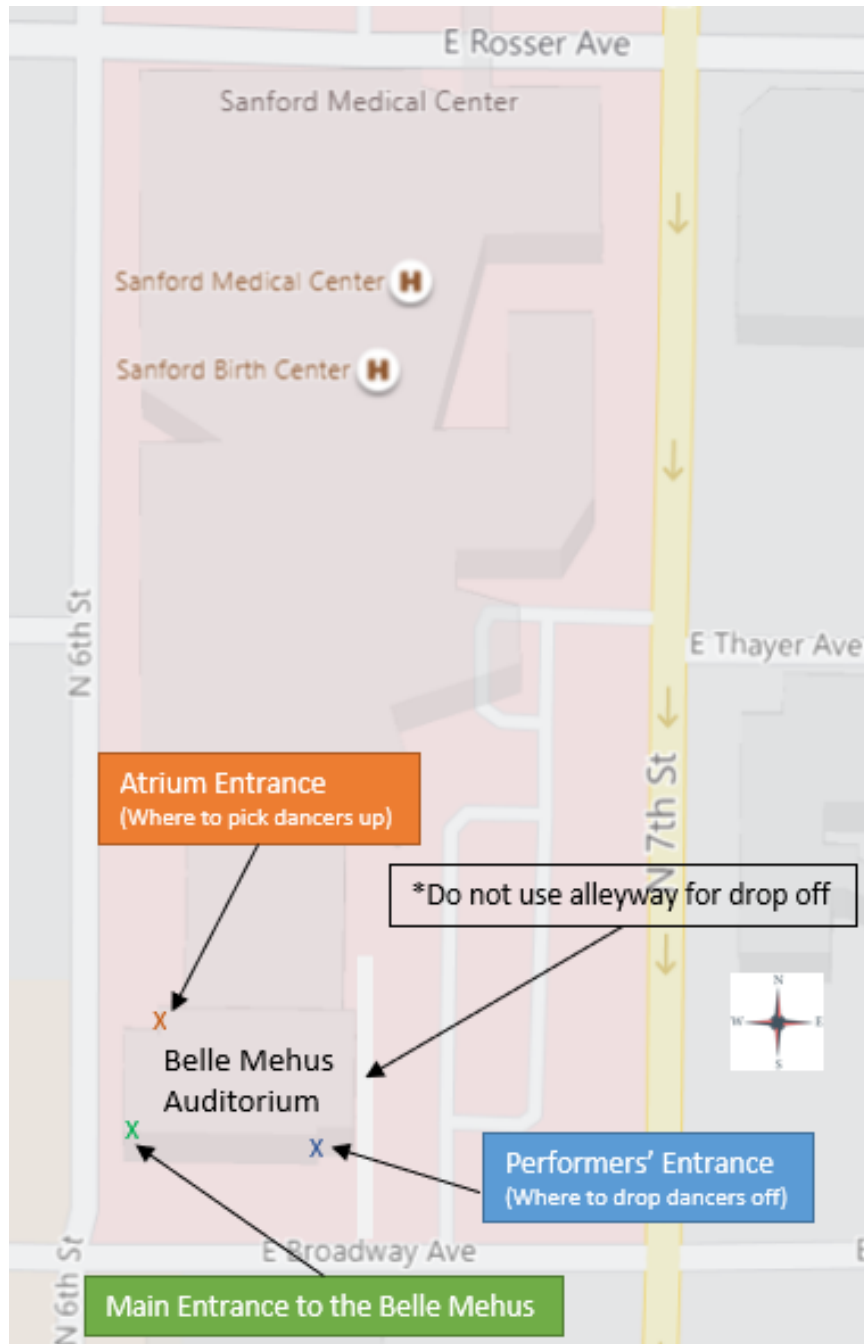
If your pick up is in the upper atrium, use these stairs or the elevator to get upstairs.

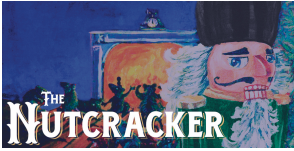
These stairs lead to the dressing rooms. Parents and guests are not allowed up.

The Performers Entrance on Broadway Ave is where you will always drop off your cast member. The sign in sheet is located directly inside this door.



## CAST PACKET





# CAST PACKET

## HOW TO READ THE REHEARSAL SCHEDULE

If you have questions on how to read this schedule, please ask a staff member for assistance.

This is the day of the week/ date. Note that Monday – Wednesday is on the left, Thursday - Saturday on the right, and Sunday across the bottom.

### REHEARSAL SCHEDULE October 12 - October 18

This is the time of rehearsal. Your dancer should be ready to go by then.

This is how it is the specifics for costume fittings are listed. It will be highlighted in yellow.

This is the studio where the rehearsal will take place.

This is how it is indicated whether the office is open or something is due on a Saturday. It will be highlighted in red.

This (**in bold**) is the scene that is being rehearsed. Please refer to the Scene by Scene listing in your casting packet to find out what your child is involved in.

This is who will direct the rehearsal.

Under the Scene are the people called to the rehearsal. In this case, the Battle Scene is being rehearsed and only the Nutcracker, Clara, Soldiers and Bear need to attend this rehearsal.

Anyone else involved in this scene does not need to be there.

| Monday, October 12  | Thursday, October 15                                                                                                                                                              |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     | 5:45 - 6:30 <b>Snow Scene</b> Studio 1<br>Snow Corps, Clara, Drosselmeyer HMH                                                                                                     |
|                     | 6:30 - 7:00 <b>Mandatory Costume Fitting</b> Studio 1<br>Snow Corps, Harlequin, Columbine HMH                                                                                     |
|                     | 6:45 - 7:15 <b>Divertissement</b><br>Russian                                                                                                                                      |
| Tuesday, October 13 | Friday, October 16                                                                                                                                                                |
|                     |                                                                                                                                                                                   |
|                     | Saturday, October 17                                                                                                                                                              |
|                     | 10:45 - 11:45 <b>Warm Up Class</b> Studio 1<br>Advanced Roles & Student Company NL                                                                                                |
|                     | <b>Dancewear &amp; Cast T-shirt Order Due by 6:00 PM</b>                                                                                                                          |
|                     | 11:45 - 12:30 <b>Opening of Act II</b> Studio 1<br>Sugar Plum Fairy, Spanish, Lead Arabian, Demi-Soloist Arabian, Chinese, Russian, Mirliton, Dew Drop Fairy, Clara, Nutcracker H |
|                     | 12:30 - 1:15 <b>Divertissement</b> Studio 1<br>Lead Arabian, Demi-Soloist Arabian HMH                                                                                             |
|                     | 1:00 - 1:30 <b>Battle Scene</b> Studio 2<br>Mice KH                                                                                                                               |
|                     | 1:30 - 1:45 <b>Mandatory Costume Fitting</b> Studio 3<br>Mice, Bear KH                                                                                                            |
|                     | 2:30 - 3:30 <b>Battle Scene</b> Studio 1<br>Nutcracker, Clara, All Soliders, Bear KH                                                                                              |
|                     | 4:00 - 4:30 <b>Battle Scene</b> Studio 2<br>Rat King, & Rats Group 1 KH                                                                                                           |
|                     | 4:00 - 4:30 <b>Party Scene</b> Studio 3<br>Clara, Clara's Friends, Party Girls, Party Bc NL                                                                                       |
|                     | 5:15 - 6:00 <b>Opening of Act II</b> Studio 2<br>Angels KH                                                                                                                        |
| Sunday, October 18  |                                                                                                                                                                                   |